GENERAL MANAGER JOB DESCRIPTION

The position of the General Manager of the G.V.R.E.C.S.D. is an appointed position, lasting 4 years in duration and chosen at the October meeting. The General Manager is the Chief Executive Officer of the G.V.R.E.C.S.D. subject to the control of the Board of Directors.

The responsibilities are:

* Observe roads.
* Make arrangements for maintenance and repairs to roads as needed. Using volunteers, contractors, and sometimes self.
* Report to the board of directors as to the state of the roads.
* Present bids to the board of directors for roadwork maintenance and/or repair approval.
* Communicate road hazards and/or repair with the community.
* Communicate safety reminders with the community.
* Provide safe travel in the event of an emergency as it pertains to the roads and/or the emergency exit. (As is possible)
* Create quarterly Board Meeting Agenda.

For a more complete description of this position refer to the Bylaws. The Bylaws can be found on the GVRECSD website at https://gardenvalleyranchestatescsd.specialdistric.org/

Presented to the G.V.R.E.C.S.D. Board of directors at the quarterly meeting on January 17, 2020

YAY\_\_\_\_\_

NAY\_\_\_\_\_

PASSED (YES/NO) \_\_\_\_\_\_\_\_\_\_\_

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Don Weiland, Board Chairman

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James Simms, General Manager