



Garden Valley Ranch Estates Community Service District

**Board Meeting Minutes  
Friday, August 19, 2022  
Agudo Residence, 6820 Hancock Rd., Garden Valley, CA 95633**

CALL TO ORDER@ 7:16 pm by Don Weiland

Present: Board Members – Don Weiland-Chairman, Inge Cornett, Lee Gardner, Joanne Thompson Absent: Frank Clark  
Officers – General Manager – Kathleen DeCurtis; Sec/Tres - Marianne Agudo  
Public – Linda Manzon, Louie Manzon, Gino Phillips and Corey Burnett

ADOPT AGENDA – August 19, 2022: Motion to Adopt the Agenda made by Joanne Thompson. Seconded by Lee Gardner AYES 4 NAYS 0 1 absent Motion passed

APPROVE MINUTES – May 06, 2022 minutes: Motion to Approve May 6, 22 minutes made by Joanne Thompson. Seconded by Lee Gardner AYES 4 NAYS 0 1 absent Motion passed.

**SECRETARY REPORT& TREASURER REPORT – Marianne Agudo**

- a. Adopt Appropriation Limit. Motion to abide by the guidelines of the Appropriation Limit of \$511,464 was made by Lee Gardner, Seconded by Joanne Thompson AYES 4, NAYS 0 1 absent Motion passed.
- b. Adopt Proposed 2022-23 Annual Budget. The beginning balance shown is of March 31<sup>st</sup>, 2022. The final balance as of June 30, 2022 has not been provided by El Dorado County. No other specific costs have been identified by Kathleen DeCurtis and there are no other changes to this budget that was presented at the last meeting. Motion to accept the Proposed Annual Budget as presented was made by Lee Gardner seconded by Joanne Thompson AYES 4, NAYS 0 1 absent Motion passed.
- c. Invoices: SDRMA Annual PL Renewal \$2749.92, Streamline Web Annual Membership \$300.00 (website hosting), LAFCO \$36.96, Reimburse M. Agudo for add in Mtn Democrat for Appropriation Limit. Motion to pay the presented bills was made by Lee Gardner seconded by Joanne Thompson. AYES 4, NAYS 0 1 absent Motion passed.
- d. Balances as of 31, May 2022: Revenue \$44,926.44 Expense \$94,234.19 - General Ledger Balance: \$109,313.55 (including \$40,000 Road Maint. Reserve Fund). We did stay within our last year's approved Budget because we had a large surplus from prior years. This was also made possible because members like Kathleen DeCurtis and Louie Manzon donated time and materials for some of our projects.

- e. Correspondence: El Dorado County Election Dept. – Conflict of Interest Code. Notice has been posted of the availability of 3 positions that will be vacant at the end of the calendar year. If there is more than one Candidate for any of the positions, the candidates will be decided by vote during the general election in November.
- f. Adopt Conflict of Interest Code. The positions identified as possibly having a conflict of interest and required to complete the Conflict of Interest Code for our group are the Members of the Board and the General Manager. I have also updated our previous Conflict of Interest Code because it had been more than 5 years since it had been accepted by our group and presented to the El Dorado County Board of Supervisors for approval. Motion to accept the revised Conflict of Interest Code was made by Joanne Thompson and seconded by Lee Gardner. AYES 4, NAYS 0 1 absent Motion passed.

#### GENERAL MANAGER'S ROAD REPORT– Kathy De Curtis

Kathleen presented her annual road report of accomplishment during the past year (copy attached). The only overlap was the two projects completed during the previous year. Satellite roads have been completed except for two roads, Chrysler Road and Lazy Brooke. Only projects remaining is the completion of road stripping which will be done during a cooler period and the cleaning of the culverts by the main bus stop. The culverts have debris in them due to the property owner having a berm created and then debris getting washed into them when there was a large storm. It was suggested that Kathleen contact the owner verbally and follow up with a written notification alerting them of their responsibility to keep the culverts clear.

OLD BUSINESS: Storage Shed is finished through the collaboration of members Inge Cornett, Lynn Shardt, Kathleen DeCurtis and Marianne Agudo. Louie Manzon provided the new door and security screens and new locks. A picture of Inge and Kathleen working on the shed was posted on our website.

#### NEW BUSINESS: Lazy Brook Bridge – Don Weiland

Repair work is needed on the bridge. Don said either he or Kathleen need to call Phillips Steel, the company that previously fixed the bridge after the garbage truck hit it. After we have an estimate (bid) we can discuss what further action will be taken.

#### Safety Equipment for members while volunteering for road projects – Marianne Agudo

Every year SDRMA offers to reimburse members for certain costs. Safety equipment is part of accepted costs and something that we need to help keep our members safe while doing road work. There is no guarantee that SDRMA will reimburse us, but this is something that we should have. Kathleen DeCurtis said she didn't think we qualified. Don said he could get a quote for safety equipment. Lee Gardner said it would be a good idea to only get what we need.

PUBLIC COMMENT: Don said the bridge needs to be cleaned up. Discussion followed as to the best approach.

Gina Phillips said he pointed out to a resident about being mindful of dry conditions and danger of starting fires. He suggested we all remind our neighbors of this sobering reality.

ADJOURNMENT: 8:08 pm Motion to adjourn was made by Lee Gardner , seconded by Inge Cornett. AYES 4 NAYS 0 1 absent. Passed

*2022 Meetings: Feb. 18<sup>th</sup>, May 06<sup>th</sup>, May 20<sup>th</sup> (cancelled), August 19<sup>th</sup>, Nov 18<sup>th</sup>*