



Garden Valley Ranch Estates Community Service District

Meeting Minutes
Friday June 19, 2020 7 P.M.
Marshall Grange Hall, 4940 Marshall Road
Garden Valley, Ca. 95633

CALL TO ORDER@ 7:00 pm

Present: Board Members – Don Weiland, Jennifer Simms, Carey Montgomery, Frank Clark, Lee Gardner.
Officers - General Manager – James Simms, Sec/Tres-Marianne Agudo
Public – Greg Montgomery, Ernie Agudo, Gino Phillips

ADOPT AGENDA-June 19, 2020 Frank Clark made a Motion to accept. Seconded by Jennifer Simms AYS 5 NAS 0 Passed
APPROVE MINUTES- April 30, 2020 Jennifer Simms made a Motion to accept. Seconded by Carey Montgomery AYS 5 NAS 0 Passed

SECRETARY REPORT& TREASURER REPORT - Marianne Agudo

Financial Report as of May 31, 2020 Expenses \$14,773.94 Revenue \$45,580.91 Fund Balance \$153,925.33
Communication: SDRMA – intent to increase insurance premium to \$2,840.00. James Simms was able to negotiate a reduction of \$500.
Expenses to be submitted for payment: Granger Hall Rent - \$25, SDRMA Annual Insurance Renewal - \$2,340.00
Motion to approve payment made by Jennifer Simms. Seconded by Frank Clark AYS 5 NAS 0 Passed
2020 – 21 Proposed Budget was amended to reflect the SDRMA premium increase. Motion to approve proposed amended budget was made by Frank Clark. Seconded by Carey Montgomery AYS 5 NAS 0 Passed

OLD BUSINESS- GM James Simms

Emergency Road Maintenance Fund has been modified to make it mandatory for three board members to approve all expenditures. As with all policies and actions put in place by the Board, this fund can be discontinued or changed at any time. The Emergency Fund is a means to ensure there will be money set aside to cover expenses if there was an unforeseen reduction in revenues or increase in expenses.. Motion was made by Carey Montgomery to establish the Emergency Fund. Seconded AYS 5 NAS 0 Passed

Emergency Gate – To date, we have not received an invoice for the Knox Box from Garden Park HOA. The original gate was put in place by GVRECSO to keep the Garden Park residents from using our roads. Over time the gate deteriorated and Garden Park HOA took it down and replaced it with the current gate. In retrospect, James does not feel this is a good idea for us to have a key. If we do not have a key to the Knox Box it would remove the possible liability/responsibility. The Fire Department wants to be notified anytime the gate is opened so they can account for residents coming and going through the gate.

Meeting Minutes

Emergency Evacuation Procedure - James said that the current procedure instructs people to call our District phone number. That will no longer be the case. In case of an emergency, call 911. Further discussion lead to including these following numbers in our Evacuation Plan:

El Dorado County Dispatch: (530)626-4911 (direct line) Garden Valley Fire: (530)333-1240
Fire Emergency: (530)647-5250

Motion to rescind the existing Emergency Evacuation Procedure and adopt a plan that would include the above numbers was made by Jennifer Simms. Seconded by Carey Montgomery AYS 5 NAS 0 Passed

GENERAL MANAGER'S & ROAD REPORT – GM James Simms

Road Work - Robin Crowton provided a bid of \$14,500 to fix pot holes and road edges. This would be the first part of road fixes. James will solicit bids for doing asphalt work in the fall. He expects the work to be between \$40,000 and \$60,000. Motion was made to proceed with road work by Frank Clark. Seconded by Jennifer Simms AYS 5 NAS 0 Passed

It was brought up that Shaker Lane is becoming overgrown. James said that Mark and Jack no longer live within GVRECS and hopes someone else will pick up doing this.

District Phone Number 530-363-1323 The General Manager will be responsible for all calls made to this number.

When he knows he will not be available to respond, he will ensure this responsibility will be past to a member.

Volunteer work day – James said he struggles with this. He is not against someone else leading this.

Residents Email and Phone Numbers – We have a fair number of emails and phone numbers for our residents, but we need to try and have contact information for all residents. He suggested that a volunteer group go door to door to get this information. If no one is there, there should be information left concerning our group and instructions on how to provide their contact information.

Road Signs and Inventory Report were presented by James. It was suggested to replace the YIELD sign by Johtown Creek Rd and Chrysler Circle with a STOP sign. A STOP sign costs around \$20.00 A STOP sign gives incentive to do the right thing. Gino Phillips brought up that outside people driving in GVRE can get confused at the intersection of Providence and Chrysler. The signage is unclear as to which road they will be on when continuing right. James said he will look into this situation.

Fire Safety and Our Roads – James drove the roads with Logan, Cal Fire Battalion Chief. The Chief said Cal Fire can get to all the homes within GVRE. Problem areas are with overhanging trees on both sides of the road. One problem area is by Bain Road. El Dorado County is currently doing inspections. Lee Gardner said he is going to weed eat the area by the fire hydrant because you can't hardly see it.

GM resignation – New GM needed! James reminded the group that November 20th will be his last meeting as GM. He has put together a comprehensive binder that will help the new GM and the Board. The Board needs to find a GM.

Three Board Member Positions expire 12/2020 – Reminder that Don Weiland, Carey Montgomery and Lee Gardner's positions will also be open.

NEW BUSINESS- Meetings held face to face at the Marshall Grange or video conference. Carey Montgomery said she is fine either way. If we do use video conference, she suggested WebX. It allows you to use a hotspot. We had a good turnout for the virtual meeting. If we use video conferencing we would need another person to assist with the meetings.

PUBLIC COMMENT- none

ADJOURNMENT @ _8:05 pm Motion made by Frank Clark for adjournment. Seconded by Carey Montgomery. AYS 5 NAS 0 Passed.

Minutes prepared by Marianne Agudo, Sec/Tres