



Garden Valley Ranch Estates Community Service District

**Meeting Minutes**  
**Friday January 18, 2019 7 P.M.**  
**Marshall Grange Hall, 4940 Marshall Road**  
**Garden Valley, Ca. 95633**

**CALL TO ORDER - @ 7: 04 PM**

**PRESENT:** Board Members – Don Weiland, Dave Adams, Carey Montgomery, Frank Clark  
Manager: James Simms, Sec/Tres Marianne Agudo Note Taker: Rebecca Bair  
Public: Linda Manzon, Luigi Manzon, Gregg Montgomery, Mark Mezzano, John Artz, Thomas Bartunek, Helen Bartunek  
Guest Speaker: Dane Wadle, CSDA

**ADOPT AGENDA**-January 18, 2019 Motion made by Carey Montgomery, Seconded and Passed

**SWEARING IN OF NEWLY ELECTED BOARD MEMBERS** – James Simms lead the swearing in of Board of Director members Don Weiland, Frank Clark and Carey Montgomery

**INTRODUCTION OF NEW MINUTE TAKER** – Rebecca Bair She told the group a little about herself.

**APPROVE MINUTES**- October 19, 2018 Motion made by Jennifer Simms, Seconded and Passed

**SECRETARY REPORT & TREASURER REPORT - Marianne Agudo**

- **Communication:** El Dorado County Elections Dept. Statement of Facts and District Requirements Timeline. All Board and Staff members reviewed the Statement of Facts and made changes where necessary. CSDA sent the 2019 events held in our area. Available in interested Coloma – Lotus Mobility Plan Community Open House will be Feb. 5th
- **Financial Report** As of 12/31/2018 Revenue:\$ 21,841.19 Expense: \$21,802.00 Balance \$101,612.19
- **Invoices :** Streamline(Website) \$75.00, Hall Rent \$25.00, El Dorado County Registrar of Voters \$44.56 Motion was made, seconded and passed  
Auditor Controllers Office sent District Signature Authority Form- All Board members are required to sign. They also sent guidelines for purchases \$25,000 and above. All Board Members are to complete their Ethics Training. CSDA provides free online training until March 15, 2019.

**SAFETY REPORT**-Frank Clark Frank Suggested visit the Fire Station

**CSDA - UPDATE ON LEGISLATIVE ISSUES AND CSDA 2019 PROFESSIONAL DEVELOPMENT PROGRAM** –Dane Wadle , CPFO

He provided the following information:

SDRMA is our insurance carrier and they are a sister company to CSDA.

CSDA protects our interest at the Capital – They oppose any legislature that would take money from CSDs, watch Development Impact Fees and oppose redirection.

Offer Training courses – ethics, how to prepare agendas & minutes. Because we are a small CSD we can apply for scholarships

Financial Consultants to us.

#### **GENERAL MANAGER & ROAD REPORT**-James Simms

**Appreciation:** Mark Mezano and John Artz received owner permission and cleared the corner at Johntown Creek and Chrysler.

James confirmed our established laws hold throughout the Ranch.

#### **OLD BUSINESS**

**Emergency Exit Gate:** Garden Park HOA representative Rebecca would like a document that would be notarized and recorded regarding the agreement between the HOA and our CSD. The cost to do this would be approximately \$30.00. The Fire Department will provide the information on the acquisition for a key Lockbox. The cost is expected to be around \$150.00. Garden Park HOA has agreed to pay half of the costs and we are to procure the box. A motion to go forward with the lockbox was made by Dave Adams seconded and passed.

#### **NEW BUSINESS**

**Road Work Day** – Success! Culvert by Mt. Murphy & Johntown Creek was cleaned, the road at 8/10 mile marker was stripped and potholes were fixed.

**STOP sign at Chrysler** - Suggested putting a STOP sign at Chrysler and Johntown where there is currently a YIELD sign. This YIELD sign could replace the damaged YIELD sign at the intersection of Johntown Creek and Mt. Murphy. We have a spare STOP sign.

**Fee Increase** – Need to be able to contact members to provide information about the necessity to increase fees. Holding a Pot Luck was discussed. James has a meeting scheduled with Jim Vicini to discuss the possibilities to improve the roads within the Ranch. November, 2020 is the proposed date to put the increase on the ballot. Fees will be minimal because it will coincide with a major election. Some of the necessary tasks include: create the ballot measure, take a preliminary vote, submit paperwork by July, 2020. Create flyer/handout asking for contact info, inform renters, determine what the office of Voter Registration can provide, get feedback from residents as to their wishes.

**Road Maintenance Plan:** James Simms discussed the need for a proactive maintenance plan. Putting this plan in place would help the next General Manager to do his/her job.

**PUBLIC COMMENT** - none

**ADJOURNMENT** 8:17 pm

Minutes prepared by Marianne Agudo