



Garden Valley Ranch Estates Community Service District

**Emergency Board Meeting Minutes
Wednesday, October 4, 2023
DeCurtis Residence, 6800 Hancock Rd., Garden Valley, CA 95633**

CALL TO ORDER @ 7:14 pm

Present: Chairman - Don Weiland

Board Members –Inge Cornett, Joanne Thompson, Frank Clark- Lee Gardner absent

Officers – General Manager – Kathleen DeCurtis; Sec/Tres - Marianne Agudo via phone

Public – Corey Burnett

ADOPT AGENDA – October 4, 2023

Motion to adopt the Agenda was made by Frank Clark, seconded by Joanne Thompson AYES 4, NAYS 0 ABSENT 1. Motion passed.

APPROVE MINUTES – August 18, 2023

Motion to adopt the August 18th meeting minutes was made by Frank Clark, seconded by Joanne Thompson. AYES 4, NAYS 0 ABSENT 1 Motion passed.

SECRETARY & TREASURER REPORT - Marianne Agudo,

- a. Financial Report Balance as of 8/31/2023 \$133,966.75 Revenue \$353.51 Expense \$20,560.44 Invoices pd. Sacramento Paving – Down Payment \$17,410. SDRMA \$2,807.81, Mountain Democrat \$42.63
- b. Invoices submitted for payment: SCI \$1,300. Sacramento Paving – Chrysler Circle \$17,290. Pending completion Sacramento Paving – Hollow Oak \$10,825, Lazy Brook \$11,250. First Choice Sign & Graphics – down payment \$346.17.
- c. New Invoice - Crowton Excavation \$2,400.00 This was approved at a prior meeting, but work was just completed.
- d. Correspondence: Line2 SMS Registration. New law requires users of texting/SMS register. We do not text or SMS. No need to register.
- e. Special Tax Report 2022 – 23 (see attached report) Report was reviewed. This report is listed on the Agenda and posted and reviewed at this meeting.
Motion to approve the Special Tax Report for 2022 - 23 was made by Frank Clark, seconded by Joanne Thompson. AYES 4, NAYS 0, 1 absent. Motion passed.

GENERAL MANAGER'S ROAD REPORT- Kathleen DeCurtis

- a. Road Paving: She estimated that 60% of the road work is completed. Repairs have to be made on Hollow Oak and Lazy Brook needs to be swept and chip sealed.
- b. Road Signs: Have been ordered approx. 2 weeks ago. The signs are mostly regulatory -25 Miles Per Hour. Expect signs to be ready in another week.
- c. Culvert Pond Area: This was a very successful workday on September 16th. The work team consisted of Frank Clark, Don Weiland, Verle Hansen, Dave Adams, Inge Cornett, Joanne Thompson, Marianne Agudo, and Mark Sanders. Kathleen sent out thank you messages.
- d. Additional attention is needed for the same culverts. During the cleanout, extensive erosion was found by the intake side of the culverts. Don Weiland and Verle Hansen feel they can eliminate this by pouring concrete and placing rocks at the intake end. Kathleen and Don feel that \$5,000 would definitely cover the amount needed. A motion was made by Frank Clark to approve up to \$5,000 for the culvert repair. Joanne Thompson seconded, AYES 4, NAYS 0, 1 absent. Motion passed.
- e. It was suggested that we appropriate \$5,000 for a General Manager's discretionary fund. This would eliminate having emergency meetings for small projects. Marianne said she would like to look into this further to ensure it is okay. Kathleen said she thought it would be best to check.
- f. White Road Strip – Kathleen is still planning on doing this. She will continue to work on this.

NEW BUSINESS: No new business. Marianne said she had tended her letter of resignation. Don Weiland said he would not accept it.

PUBLIC COMMENT: No public comment

ADJOURNMENT: 7:32 pm Motion to adjourn was made by Frank Clark, seconded by Inge Cornett AYES 4 NAYS 0 1 absent. Motion Passed

2023 Meetings: Feb. 17th Rescheduled to Feb.10th, May 19th Rescheduled to May 12th, Emergency meetings May 26th and June 22nd; Aug 18th, Emergency meeting Oct. 4th, Nov 17th