



Garden Valley Ranch Estates Community Service District

**Board Meeting Minutes
Friday, May 12, 2023
Agudo Residence, 6820 Hancock Rd., Garden Valley, CA 95633**

CALL TO ORDER @ 7:11 pm

Present: Chairman - Don Weiland

Board Members –Inge Cornett, Joanne Thompson, Frank Clark and Lee Gardner

Officers – General Manager – Kathleen DeCurtis; Sec/Tres - Marianne Agudo

Public – Luigi Manzon, Linda Manzon, Robert Richardson, Shirley Hansen and Lynn Shardt

ADOPT AGENDA – May 12, 2023

Motion to adopt the May 12, 2023 minutes was made by Frank Clark, seconded by Inga Cornett AYES 5, NAYS 0. Motion passed.

APPROVE MINUTES – February 10, 2023 minutes:

Motion to Approve February 10, 2023 minutes was made by Lee Gardner, seconded by Frank Clark AYES 5, NAYS 0. Motion passed.

Bob Richardson and Shirley Hansen introduced themselves. Both live on Hollow Oak Road and are longtime residents.

SECRETARY & TREASURER REPORT - Marianne Agudo:

- a. Financial Report: Balances as of April, 2023 – General Ledger \$152,834.73 Expense: \$5,373.85 Revenue: \$48,016.20
- b. Invoices: CSDA Annual Dues \$215.00, pd; Line 2 \$137.85 pd; SCI Special Tax Service \$1,300.00 pd; Safety Equipment \$356.39 and Measuring Wheel \$42.89 pd
- c. Correspondence: Fiona Ma , CA State Treasurer, requested us to share the CalKids program which provides all newborns with up to \$100; and all eligible low-income public school students enrolled in first through 12th grade up to \$1,500 to start saving for college or career training. Timothy White, nominee for re-election for 4-year term as Special District Commissioner; Requesting our consideration. SDRMA notice of estimated renewal fee for 2023-24 liability insurance \$2,812 to 2,884; State Controller’s Office notified us that our GCC report uploaded successfully. Office of Auditor-Controller, El Dorado County, 2023-24 Proposition 4 – Appropriation Limit. It will be presented next meeting to approve because we didn’t receive it

in time to meet the requirement to be advertised two weeks prior to the meeting it will be voted on. This year's amount is \$532,128.

- d. Email - I wrote to El Dorado County seeking advice concerning required audit.; Email from: Erica Sanchez, LAFCO, Reminder to vote by May 31st. Email to/from Vaughn Johnson CPA regarding audit services. Her fee should not exceed \$7,500.00

GENERAL MANAGER'S ROAD REPORT- Kathleen DeCurtis

Culverts: While attending the fund raising breakfast at the Garden Valley Fire House, Kathleen spoke with the Fire Chief about the blocked culverts at the beginning of Johntown Creek Rd. A fire crew that were on duty because a state grant enabled them to be available for such work, came in the fire engine and were able to unblock the debris from the large culvert. After learning there are three culverts (one is hard to see because of all of the debris), the Chief said all culverts needed to be cleared by next winter. Kathleen said she is going to send a registered letter to the new owners requesting a date(s) when they plan to clear the culverts. Joanne Thompson mentioned that the letter should contain a date their response is required. Kathleen had contacted the Department of Waterways and found it is illegal to change the natural path of waterways. It was mentioned that the Department of Fish and Game was also involved. Kathleen feels the new owner is amicable to our requests. Kathleen and Don said the creek does go dry allowing work to be done. Equipment can reach the debris from the top, not having to enter the pond.

Road Repair: Providence Hill: Kathleen and Marianne scrapped up loose gravel left from the chip and seal and filled in the pothole in front on the mailboxes on Providence Hill Rd.

Safety Equipment, We received our safety equipment, 28" cones, 5 two way radios, 8 new 18' X 18" flags, 10 vests and a new road measuring wheel.

Hollow Oak Court. Shirley Hansen notified us about potholes on Hollow Oak Rd. Kathleen asked Robin Crowton to provide us with a RFQ for the work on Hollow Oak Rd. and the smaller and larger portion of Chrysler Circle. She doesn't feel the work on the larger portion is necessary, but wants confirmation. Hollow Oak Ct. has been chip and sealed. This was a surprise to the board because the LAFCO report said it was an "unpaved" road.

Kathleen would like to see if some of this work can be done during this fiscal year. The possibility of starting to asphalt sections of the main roads was discussed. Kathleen reminded us that concrete work to funnel overflow water on both Shaker and the beginning of Johntown Creek has been approved. Robin can do this work now that the weather is permitting.

Kathleen has created a sign in/out sheet for equipment in our storage shed. She also created a "report card" for our roads. This will allow us to know the status of our roads and keep track of our supplies. Marianne brought up that we need someone that knows roads to do this assessment. It is poor business to ask the person that is going to do the work to also assess. Kathleen has also listed the roads that we are not our responsibility for clarification.

OLD BUSINESS – Safety Equipment for members while participating in road projects (covered in General Manager's Road Report

NEW BUSINESS: Proposed 2023 -24 road maintenance Kathleen would like to have a motion made for \$37,000 to do the road projects discussed previously during this meeting. Frank Clark made that motion, Lee Gardner seconded the motion. AYES 5, NAYS 0. Motion passed.

Proposed 2023-24 Budget - Marianne explained how she develops the proposed budget. She explained she uses the expected 2023 – 24 revenues as the guidelines for the spending limit. The expected operating expenses are then subtracted from the revenues (insurance, audit, phone, Special Tax Service, etc.) This year, it is roughly \$12,000. The remaining amount is for road maintenance. If approved work is not done during the remainder of this fiscal year and passed into next fiscal year, the projected revenue will not cover the expected costs. With this possibility, it is projected to use \$70,000 from our current General Ledger balance to do projects during the next fiscal year. Discussion followed. Proposed Budget will be presented for approval at next meeting.

PUBLIC COMMENT: Special Tax: Frank Clark brought up raising our Special Tax. Discussion followed. This does not appear to be a good time to do this. It is a lot of work and costly. All registered voters within the GVRECS D are eligible to vote if we put this issue on the ballot. This issue was discussed, as it has many times in the past. All agreed that this has to be addressed.

Roadside Spraying: Louie Manzon expressed his frustration concerning not spraying the sides of our roads. He is concerned that someone could easily start a fire by throwing a lit cigarette out a car window into the dry grass. He would like to have GVRECS D hire a company to spray. The purpose of GVRECS D was reiterated. A lively discussion resulted.

ADJOURNMENT: 8:32 pm Motion to adjourn was made by Frank Clark, seconded by Lee Gardner AYES 5 NAYS 0. Passed

2023 Meetings: Feb. 17th Rescheduled to Feb. 10th, May 19th Rescheduled to May 10th, Aug 18th, Nov 17th