



Garden Valley Ranch Estates Community Service District

**Board Meeting Minutes
Friday, February 16, 2024
DeCurtis Residence, 6800 Hancock Rd., Garden Valley, CA 95633**

CALL TO ORDER @ 7:01 pm, February 16 2024

Present: Chairman Don Weiland

Board Members: Inge Cornett, Lee Gardner; absent-Frank Clark, 1 vacant.

Officers: General Manager-Kathleen De Curtis, Treasurer- Don Weiland

Secretary: Joanne Thompson, absent

Present via phone- Marianne Agudo

Public: Bob Richerson, Verle Hansen

ADOPT AGENDA – February 16, 2024

Motion to adopt the agenda was made by Lee Gardner, seconded by Inga Cornett. AYES 3, NAYS 0, ABSENT 1, VACANT 1. Motion passed.

APPROVE MINUTES – November 17, 2023

Motion to adopt the November 17th meeting minutes was made by Lee Gardner, seconded by Inge Cornett. AYES 3, NAYS 0, ABSENT 1, VACANT 1. Motion passed.

SWEARING IN of Robert Richerson as a new board member to the Board of Directors was performed by Kathleen De Curtis, General Manager.

SECRETARY'S REPORT—as read by Don Weiland:

- The annual bill for the P.O. Box rental will be issued by the USPS at the end of March.
- Kim Smith at the Registrar of Voters office was notified that Robert Richerson is to be sworn in as a new Board of Directors member.
- Form from the Registrar of Voters office that lists current GVRESCD Board Members and Officers needs to be updated and mailed to Kim Smith.

TREASURER REPORT: Don Weiland

- Balance as of 1/31/24 - \$115,978.39; Revenue - \$28,592.28; Expenses - \$66,782.27
- Invoice paid – 7,500.00 for audit
- The budget for 23/24 was \$86,000.00; \$20,000.00 remains available as needed for projects this fiscal year was reported.

*** Budget Clarification per Marianne Agudo: the amount budgeted for road repair is \$69,000 excluding striping,*

*Signs and non-road related items. We have spent \$53,875 to date on road repair, leaving \$15,125 in the budget.***

-Going forward audits will be done every two years to keep things from getting complicated.

GENERAL MANAGERS REPORT: Kathleen DeCurtis

-There are multiple areas around the Ranch Estates that need some roadside trimming. A work crew needs to be formed to complete this task.

OLD BUSINESS:

-Potholes and patch repairs are needed on Johntown Creek Rd. just past Shaker Lane x1, and in the Hollow Oak area x3. An estimate was given by Robin Crowton of \$3000.00 to repair the pot- holes and \$1,800.00 to do ditch work in two places.

Motion to approve Crowton proposal for pothole repair and ditch work for \$4,800.00 was made by Bob Richerson and seconded by Inge Cornett. AYES 4, NAYS 0, ABSENT 1. Motion passed.

- A tree that went down on Johntown Creek Rd. was cut to allow traffic to pass, but was left on the road and needs to be removed.

-A workday is needed to trim back encroaching vegetation along roadsides, e.g. low hanging limbs and bushes. There is six to eight feet of easement on road edges. A work crew is needed to cut brush and limbs to keep the roadways safe. Chainsaws, pole saws, and clippers will be needed.

-Notice of this work will be posted on mailboxes with GVRECS D contact information to inform property owners and allow them a chance to express concerns. Tree trimming work will occur in the next two to three weeks, weather allowing. – and will be done by a road crew consisting of Kathleen and Don De Curtis, Bob Richerson, Verle Hansen and Don Weiland.

-SDRMA was notified by Kathleen of the following officer changes on the GVRECS D: Don Weiland is now also the treasurer, and Joanne Thompson is now the Secretary, and that Marianne Agudo has resigned from her dual office of Secretary/Treasurer. She will be missed.

-Road sweeping will be done by Verle and Kathleen

NEW BUSINESS: NONE

ADJOURNMENT: 7:44 pm. Motion to adjourn was made by Bob Richerson, seconded by Inge Cornett; AYES 4, NAYS 0, ABSENT 1.

2024 Meetings: February 16th, May 17th, Aug 16th and Nov 15th